



Council Memo: C/16/05CQA - I

Centre for Quality Assurance
University of Vavuniya, Sri Lanka
Progress Report to Council
Period from 01.10.2022 to 31.12.2022

The above progress report noted at the 11th meeting of the Senate Standing committee on quality assurance held on 09th January 2023 and noted at the 17th meeting of the Senate of the University of Vavuniya was held on 16.01.2022

It is submitted for the Notification to the Council of the University of Vavuniya.

A handwritten signature in black ink, appearing to read 'A. R. ...', written over a dotted line.

Director / CQA

Forwarded to the Council for information.

A handwritten signature in black ink, appearing to read 'H. C. ...', written over the printed name 'Registrar'.

Registrar

Director / CQA

The Council at its 16th meeting held on 28.01.2023 approved/did not approve/noted the above.

Registrar, University of Vavuniya.

Centre for Quality Assurance
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1. Programme Review

- **External**

The site –visit for the programme review of the degree programme in Bachelor of Information and Communication Technology conducted on 24th and 25th of November, and Applied Mathematics and Computing conducted on 20th and 21st of December 2022. The teams assessed the facilities of the Department of Physical Science as well as other facilities of the University of Vavuniya.

- **Internal**

Internal Programme review of the Bachelor of Business Management is in progress.

2. Approval of the Curriculum, Department, and Institute.

- Faculty of Technology – Changes of Title of the Degree Programme / Bachelor of Information and Communication Technology Honours. First revision sent to the QAC and QAC received on 19.07.2022. Still it is in progress.

- Faculty of Applied Science

Bifurcation of the Department of Physical science into Computer Science and Information Technology, and Mathematics and Statistics. The First summary report sent by the QAC on 19.08.2022. The department is doing the correction for replaying.

- Institute of Project Management Studies

Second summary report sent by the QAC to the FBS on 22.07.2022. The Faculty is doing necessary action for replying.

3. Quarterly Progress Report

- Third Quarterly Progress Report (Scorecard) of the CQA is prepared and placed in the 7th meeting of the CQA meeting was held on 05th September 2022. It was recommended at the 15th meeting of the Senate of the University held on 21.11.2022 and approved by the 14th Council meeting of the University held on 26.11.2022

4. Work Norm Policy and Procedure for Academic Accountability and Workload Calculation Model for Academic staff – Faculty of Applied Science, Faculty of Business Studies, and Faculty of Technological Studies.

- The above workload model recommended at the 9th meeting of the CQA held on 04.11.2022. It was recommended at the 15th Senate meeting of the University held on 21.11.2022 and approved by the 14th Council meeting of the University was held on 26.11.2022.

5. The Procedure for adding the Journals which are publishing at the University of Vavuniya at the Sri Lanka Journals Online (SLJOL).

It was recommended at the 9th Meeting of the CQA held on 04.11.2022. It was recommended at the 16th Senate meeting of the University held on 19.12.2022 and approved by the 15th Council meeting of the University was held on 22.12.2022.

6. Meeting minutes of the FQACs

- Third quarterly progress report of the FQAC of the Faculty of Applied Science noted at the 8th meeting of the CQA held on 13.10.2022.
- Third quarterly progress report of the FQAC of the Faculty of Business noted at the 9th meeting of the CQA held on 04.11.2022.

7. Workshop and Seminar conducted by the Cells and Centres.

- **Staff Development Centre**

Staff development Centre organized the following workshop.

- ✦ Workshop on “Writing Skills for Office Communication” conducted on 28.09.2022. 30 Non-academic Staff were attended the workshop and Mr.S.Douglas and Ms.S Anithra Instructors in English, DELT served as the Resource Persons.
- ✦ Workshop on “How to become as an Effective Academic” conducted on 19.10.2022. 43 Academic Staff were attended the workshop. Dr.N.Ravinthirakumaran, Senior Lecturer, Department of Business Economic served as Resource Person for this workshop.
- ✦ Workshop on “Procurement Procedures” conducted on 16.11.2022. 15 Academic Staff, 41 Non-academic Staff, and 09 Administrative staff were attended the workshop. Mr.N.Rajavisahan, Registrar, University of Vavuniya served as the Resource person.

- **Career Guidance Unit**

The CGU organized the following workshops.

- ✦ Seminar on University Admission was held on 13.09.2022 and 14.09.2022. The Participants were attended physically and virtually. The students who are eligible for University admission were participated. Prof.(Mrs).A.Nanthakumaran, Dr.G.Jeyaseelan, Mrs.J.S.Thevaruban, Mr S.Harikaran, and Ms.P.Rukshani served as resource persons.

- **Harmony Centre**

The Harmony Centre organized the following Events/Workshops, and Seminars.

- ✦ Harmony day was celebrated on 26th September 2022. The Harmony Centre arranged competitions for students, teachers (government, international, and pre-school), and University students, students pursuing further education, professionals, and others from other organizations.

✦ Workshop on “Harmony through Education and Literature” was held on 26.09.2022. Academic staff, Npn-academic Staff, Administrative Staff, Members of Management Committee, Harmony Centre, Social workers, and School teachers (Social Harmony & Reconciliation) attended the workshop. Dr.Lishanthi Wijewardene, Senior Lecturer, Business Communication Unit, University of Sri Jayewardenepura, and Ms. Kalani Kumarasinghe, Features Editor, Daily Mirror Newspaper, Wijeya Newspapers Ltd, Colombo 2, Sri Lanka served as the resource persons for this workshop.

• **Support Centre for Persons with Disability**

✦ 4th Meeting minutes of the Support Centre for persons with disability was held on 22.09.2022 and 3rd quarter progress report of the SCPD noted at 9th meeting of the CQA held on 04.11.2022.



Prof.A.Pushpanathan

Director / CQA

4th Quarter Meetings Attendance

S.N	Name	Designation	13.10.2022	04.11.2022	05.12.2022
01	Prof.T.Mangaleswaran Vice –Chancellor	Chairman	P	Ex	Ex
02	Prof.A.Pushpanathan	Director / CQA	P	P	P
03	Dr.J.Nimalan	Dean / Faculty of Applied Science	P	P	P
04	Dr.Y.Nanthagopan	Dean / Faculty of Business Studies	P	P	P
05	Mr. D.S.S.Suthakaran	Dean / Faculty of Technological Studies	Ex	Ex	Ex
06	Mr.S.Thirukumaran	Coordinator / FQAC, Faculty of Applied Science	P	P	P
07	Dr.K.Kalainathan	Coordinator / FQAC, Faculty of Business Studies	P	Ex	Ex
08	Mr.V.Senthooran	Coordinator / FQAC, Faculty of Technological Studies	P	Ex	P
09	Mr.N.Rajavishakan	Registrar	P	P	P
10	Mr.L.Ramramanan	Bursar	P	Ex	P
11	Mr.S.Shanmugathan	Senior Assistant Librarian	P	Ex	P
12	Dr.P.Selvarajan	Director / Staff Development Centre	P	Ex	Ex
13	Dr.N.Ravinthirakumaran	Director / International Division	P	P	Ex
14	Dr.S.Kirushanth	Chairperson/ IT Development Committee	P	P	P
15	Mrs.S.Mathivathany	Director / Harmony Centre	P	P	Ex
16	Mrs.J.S.Thevaruban	Director / Career Guidance Unit	Ex	P	Ex
17	Dr.K.Kalainathan	Director / Centre for Gender Equity and Equality	P	Ex	P
18	Dr.P.Malathy	Director / UBL	P	P	P
19	Dr. M.Kayanan	Chairperson / Sports Advisory Board	P	P	P
20	Mrs.P.Godwin Phillip	Director / SCPD	P	P	P
21	Mr.S.Thilaganathan	Director / cultural Centre	Ex	Ex	Ex
22	Prof.G.Mikunthan	Council Nominee	Ex	Ex	P
23	Mr.M.Nanthakumar Deputy Registrar	Convener / Secretary	P	Ex	P

P = Present

Ex= Excuse

Ab= Absent