



UNIVERSITY OF VAVUNIYA, SRI LANKA

Six Months Progress Report Of Academic Staff Undergoing Postgraduate Studies

Period covered from to

1. Personal Information

- 1.1. Full Name :
1.2. Contact details :
Address :
Telephone No :
Mobile No :
E-mail :
1.3. Present Academic Qualification/ :
Degree with effective dates :

1.4. Faculty & Department :

2. Details of Research

- 2.1. Address of the Institute at which :
Postgraduate Studies are carried out

- 2.2. Degree Registered for :
2.3. Registration Number :
2.4. Period of study leave granted :
2.5. Scholarship details (if any) :
2.6. Title of study (in English) :

- 2.7. Expected date of completion of :
the degree

- 2.8. Name, Designation and :
Address of the Supervisor

- 2.9. Progress of work (i) Planning ☐ (ii) Preliminary work ☐
(iii) Data collection ☐ (iv) Laboratory work ☐ (v) Field Survey ☐
(vi) Thesis writing ☐ (vii) Correction ☐ (viii) Nearly completed ☐

- 2.10. Description of research carried out above period
(Please use additional sheets)

- 2.11. Work plan for the next 6 months of the year (Please use additional sheets)
(Period from to)

- 2.12. Detail of attendance at Workshops/Seminars/Symposium:
(Please use additional sheets)

Date:

Signature of the Applicant:

3. Comments of the Supervisor

3.1. Period : From:..... To:.....

3.2. General progress : (i) Very Good ☐ (ii) Good ☐
(iii) Satisfactory ☐ (iv) Poor ☐

3.3. Current status : Planning/ Preliminary work/ Data collection/ Laboratory work/
Field Survey/ Thesis writing/ Correction/ Nearly completed.

3.4. Report of the Supervisor on student progress: Self learning capacity, willingness to learn through
discuss with supervisor. *(Please use additional sheets, if necessary)*

Date:

Signature of the Supervisor:

4. Observation of the Head of the Department

Progress of the research during the last six months/since last progress report submitted is satisfied/
not satisfied/ poor

Any other comments:

Date:

Signature of the Head:

5. Observation of the Dean of the Faculty

Progress of the research during the last six months/since last progress report submitted is satisfied/
not satisfied/ poor

Any other comments:

Date:

Signature of the Dean:

6. For Office Use Only

This is aProgress Report.

Progress Report received on

Progress Report placed at the Leave & Awards Committee at its Meeting held on
.....

Any other comments:

Date:

.....

Signature of the Deputy Registrar
Establishments